

**South Park Ambulance District
Fairplay, Colorado**

**Financial Statements
December 31, 2019**

**South Park Ambulance District
Financial Statements
December 31, 2019**

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INDEPENDENT AUDITOR'S REPORT

**To the Board of Directors
South Park Ambulance District**

Report on the Financial Statements

We have audited the accompanying financial statements of the South Park Ambulance District (the "District"), as of and for the year ended December 31, 2019, as listed in the table of contents, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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INDEPENDENT AUDITOR'S REPORT
To the Board of Directors
South Park Ambulance District

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of South Park Ambulance District as of December 31, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis in Section B be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the Management's Discussion and Analysis in Section B in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The individual fund budgetary comparison information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The individual fund budgetary comparison is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

McMahan and Associates, L.L.C.

McMahan and Associates, L.L.C.
July 23, 2020

MANAGEMENT'S DISCUSSION AND ANALYSIS



SOUTH PARK AMBULANCE DISTRICT

Management's Discussion and Analysis December 31, 2019

We, the financial managers of the South Park Ambulance District (the "District"), offer readers of the District's financial statements this narrative summary of the financial activities of the District for the fiscal year ended December 31, 2019.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of two components: 1) financial statements; and 2) notes to the financial statements. These components are discussed below.

Financial Statements

The financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The Statement of Net Position presents information on all the District's assets and liabilities (both short-term and long-term), with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The Statement of Revenues, Expenses, and Changes in Fund Net Position shows how the government's net position changed during the years presented. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The Statement of Cash Flows shows the District's sources of cash inflows and outflows during the years presented. Cash flows are categorized among operating, non-capital financing, capital and related financing and investing activities, and unlike items reported in the Statement of Revenues, Expenses and Changes in Fund Net Position, these amounts are reported on the cash basis of accounting.

The Schedule of Revenues and Expenditures – Budget (Non-GAAP Basis) and Actual with Reconciliation to GAAP Basis provides a detailed comparison of the District's actual revenues and expenditures to budgeted amounts; the District's budget was adopted in a manner that is presented on a Non-GAAP basis with a reconciliation to GAAP basis and is shown in Section E.

The business-type activity of the District relates to the provision of emergency medical services and ambulance transportation.

The District's financial statements can be found in Section C of this report.

Overview of the Financial Statements (continued)

Proprietary Funds

The District maintains a proprietary fund commonly known as an enterprise fund. Enterprise funds are used to report business-type activities. The District uses an enterprise fund to account for its emergency medical services and ambulance transportation.

Notes to the Financial Statements

The notes provide a background of the entity, certain required statutes, and accounting policies utilized by the District. They also provide additional information that will aid in the interpretation of the financial statements. The Notes to the Financial Statements can be found in Section D of this report.

Financial Analysis of the District

The following chart shows the District's assets, liabilities, and net position for 2019 and 2018:

South Park Ambulance District's Net Position

	<u>2019</u>	<u>2018</u>
Assets:		
Current and other assets	\$ 8,086,014	2,570,278
Capital assets	<u>1,356,674</u>	<u>1,236,046</u>
Total Assets	<u>9,442,688</u>	<u>3,806,324</u>
Liabilities:		
Other liabilities	50,907	8,345
Long-term liabilities	<u>4,034,067</u>	<u>79,185</u>
Total Liabilities	<u>4,084,974</u>	<u>87,530</u>
Deferred Inflows of Resources:		
Unavailable property tax	2,405,370	2,265,562
Net Position:		
Invested in capital assets, net of related debt	1,356,674	1,185,445
Unrestricted	<u>1,595,670</u>	<u>267,787</u>
Total Net Position	<u>\$ 2,952,344</u>	<u>1,453,232</u>

In 2019, the current assets increased due to an increase in cash, primarily due to \$4 million received for capital lease loan proceeds that were unspent during the 2019. Overall liabilities increased due to increase in capital leases payable as the District entered into a capital lease purchase agreement in 2019.

Approximately 46% of the District's net position reflects its investment in capital assets, net of related debt. The outstanding debt (discussed on pages D8 through D9 of the Notes to the Financial Statements) represents, in its entirety, unspent related debt proceeds at the end of the fiscal year and therefore is not included in the calculation of net investment in capital assets as of December 31, 2019. The District uses these capital assets to provide services to its citizens; therefore, these net are not available for future spending. The remaining balance of net position totaling \$1,595,670 may be used to meet the District's ongoing obligations relating to its operations.

Financial Analysis of the District (continued)

At the end of 2019 and 2018 fiscal years, the District is able to report positive balances in both categories of net position. Overall, the District's net position increased from the prior year, reflecting expense control and adequate financial resources for operations.

The following chart is a summary of information relating to the District's Statement of Revenues, Expenses and Changes in Fund Net Position:

South Park Ambulance District's Changes in Net Position

	<u>2019</u>	<u>2018</u>
Revenues:		
Program revenues:		
Charges for services	\$ 738,158	651,972
Medicaid supplemental revenue	84,476	-
General revenues:		
Property taxes	2,233,158	855,933
Specific ownership taxes	346,275	129,629
Investment income	34,974	7,657
Grant revenue	85,720	86,968
Proceeds from sale of asset	-	9,000
Miscellaneous income	11	132
Total Revenues	<u>3,522,772</u>	<u>1,741,291</u>
Expenses:		
Operating expenses	1,469,272	1,200,988
Bad debts	370,424	376,166
Depreciation	107,709	90,738
Interest expense	4,105	2,283
Debt issuance costs	72,150	-
Total Expenses	<u>2,023,660</u>	<u>1,670,175</u>
Change in Net Position	1,499,112	71,116
Net Position - Beginning	<u>1,453,232</u>	<u>1,382,116</u>
Net Position - Ending	<u>2,952,344</u>	<u>1,453,232</u>

Property taxes were the most significant source of revenues, accounting for 63% of total revenues. Charges for services provided to patients accounted for 21% of revenues. Operating expenses increased mainly as the result of wages, payroll taxes and benefits incurred during 2019 (\$1,096,798).

Budget Variances in the Enterprise Fund

The District was not required to amend the budget for the 2019 fiscal year; the expenses of the District's enterprise fund did not exceed the fund budget.

Budget Variances in the Enterprise Fund (continued)

Significant budget variances were as follows:

<u>Account</u>	<u>Budget</u>	<u>Actual Amount</u>	<u>Variance Positive (Negative)</u>
Revenues:			
Ambulance service charges	\$700,000	738,158	38,158
Reason: Conservative budgeting. Fiscal year 2019 had the highest call volume to date which generated more revenue than anticipated.			
Property taxes	\$2,265,562	2,233,158	(32,404)
Reason: Fiscal year 2019 was the first year of collection under the increased mill levy approved per the 2018 ballot which created an increase in delinquent property tax payments.			
Specific ownership taxes	\$120,000	346,275	226,275
Reason: Conservative budgeting. Specific ownership tax is difficult to budget and expected to fluctuate each year.			
Grant Revenue	\$42,000	85,720	43,720
Reason: Conservative budgeting. Grant revenue primarily depends on capital purchases. The District made more purchases of capital equipment prior to year-end than anticipated.			
Loan Proceeds	\$0	4,000,000	4,000,000
Reason: Loan proceeds were not budgeted. During fiscal year 2019, the District entered into a lease purchase agreement for the purchase of two new ambulances, the purchase of land and construction of two new sub-stations.			
Expenditures:			
Wages, taxes, and benefits	\$1,209,500	1,096,798	112,702
Reason: Conservative budgeting. District was short-staffed most of the year and the related health benefits were less than anticipated.			
Principal, interest, and agent fees	\$252,179	54,706	197,473
Reason: Budget anticipated first principal and interest payment for the 2019 capital lease purchase agreement, however, first payment was not due until after year end.			
Debt issuance costs	\$0	72,150	(72,150)
Reason: Debt issuance costs related to the 2019 capital lease purchase agreement were not budgeted.			

Capital Asset and Debt Administration

Capital Assets: The District's net capital assets increased by \$120,628 due to current year additions, offset by depreciation expense. Additional information as well as a detailed classification of the District's capital assets can be found in the Notes to the Financial Statements on page D8.

Long-term Debt: The District has long-term debt in the form of lease-purchase obligations. As of the end of the current fiscal year, the District's long term liability increased by \$3,949,399 as a result of lease principal payments made in 2019 offset by \$4 million in additional loan proceeds from a new capital lease purchase agreement. Additional information can be found in the Notes to the Financial Statements on pages D8 through D9 of this report.

Next Year's Budget and Rates

The District's unrestricted net position was \$2,952,344 at the end of the current year. The District's 2020 budget anticipates available resources (beginning fund balance plus revenues) of \$5,077,935 and \$3,688,100 of expenditures.

Request for Information

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to South Park Ambulance District, P.O. Box 417, Fairplay, Colorado 80440.

FINANCIAL STATEMENTS

**South Park Ambulance District
Statement of Net Position
December 31, 2019
(With Comparative Totals for 2018)**

	2019	2018
Assets:		
Current Assets:		
Cash and cash equivalents	5,269,733	137,599
Accounts receivable - Less : allowance for uncollectible accounts of \$85,000 and \$85,000, as of December 31, 2019, and 2018, respectively	372,470	132,514
Property taxes receivable	2,405,370	2,265,562
Prepaid items	38,441	34,603
Total Current Assets	8,086,014	2,570,278
Non-current Assets:		
Capital assets, net	1,356,674	1,236,046
Total Non-current Assets	1,356,674	1,236,046
Total Assets	9,442,688	3,806,324
 Liabilities:		
Current Liabilities:		
Accounts payable	45,994	5,368
Payroll liabilities and benefits	1,534	2,125
Accrued interest payable	3,379	852
Capital leases payable	231,400	50,601
Total Current Liabilities	282,307	58,946
Non-current Liabilities:		
Accrued compensated absences	34,067	28,584
Capital leases payable	3,768,600	-
Total Non-current Liabilities	3,802,667	28,584
Total Liabilities	4,084,974	87,530
 Deferred Inflows of Resources:		
Unavailable property taxes	2,405,370	2,265,562
Total Deferred Inflows of Resources	2,405,370	2,265,562
 Net Position:		
Net investment in capital assets	1,356,674	1,185,445
Unrestricted	1,595,670	267,787
Total Net Position	2,952,344	1,453,232

The accompanying notes are an integral part of these financial statements.

South Park Ambulance District
Statement of Revenues, Expenses and Changes in Fund Net Position
For the Year Ended December 31, 2019
(With Comparative Totals for 2018)

	<u>2019</u>	<u>2018</u>
Operating Revenues:		
Charges for services	738,158	651,972
Medicaid supplemental revenue	84,476	-
Miscellaneous	11	132
Total Operating Revenues	<u>822,645</u>	<u>652,104</u>
Operating Expenses:		
Ambulance service	1,469,272	1,200,988
Bad debts	370,424	376,166
Depreciation	107,709	90,738
Total Operating Expenses	<u>1,947,405</u>	<u>1,667,892</u>
Operating (Loss)	<u>(1,124,760)</u>	<u>(1,015,788)</u>
Non-operating Revenues (Expenses):		
Investment income	34,974	7,657
Property taxes	2,233,158	855,933
Specific ownership taxes	346,275	129,629
Interest expense	(4,105)	(2,283)
Grant revenue	85,720	86,968
Proceeds from sale of asset	-	9,000
Debt issuance costs	(72,150)	-
Total Non-operating Revenues	<u>2,623,872</u>	<u>1,086,904</u>
Change in Net Position	1,499,112	71,116
Net Position - Beginning	<u>1,453,232</u>	<u>1,382,116</u>
Net Position - Ending	<u><u>2,952,344</u></u>	<u><u>1,453,232</u></u>

The accompanying notes are an integral part of these financial statements.

South Park Ambulance District
Statement of Cash Flows
For the Year Ended December 31, 2019
(With Comparative Totals for 2018)

	2019	2018
Cash Flows From Operating Activities:		
Cash received from customers and others	212,265	251,806
Cash payments for goods and services	(335,686)	(314,331)
Cash payments to employees and for benefits	(1,091,906)	(904,020)
Net Cash (Used) by Operating Activities	(1,215,327)	(966,545)
Cash Flows From Non-Capital Financing Activities:		
Cash received from property and specific ownership taxes	2,579,433	985,562
Cash received from non-capital grants	12,819	2,043
Net Cash Provided by Non-Capital Financing Activities	2,592,252	987,605
Cash Flows From Capital and Related Financing Activities:		
Capital lease principal paid	(50,601)	(49,070)
Capital lease interest paid	(1,578)	(3,108)
Capital outlay	(228,337)	(169,849)
Proceeds from capital grants	72,901	84,925
Proceeds from sale of assets	-	9,000
Proceeds from debt issuance	4,000,000	-
Cash paid for debt issuance cost	(72,150)	-
Net Cash (Used) by Capital and Related Financing Activities	3,720,235	(128,102)
Cash Flows From Investing Activities:		
Interest income received	34,974	7,657
Net Cash Provided by Investing Activities	34,974	7,657
Net Increase in Cash and Cash Equivalents	5,132,134	(99,385)
Cash and Cash Equivalents - Beginning	137,599	236,984
Cash and Cash Equivalents - Ending	5,269,733	137,599
Reconciliation of Operating (Loss) to		
Net Cash (Used) by Operating Activities:		
Operating (loss)	(1,124,760)	(1,015,788)
Adjustments to reconcile operating (loss)		
to net cash (used) by operating activities:		
Depreciation	107,709	90,738
(Increase) decrease in accounts receivable	(239,956)	(24,132)
(Increase) decrease in prepaid items	(3,838)	(18,790)
Increase (decrease) in accounts payable	40,626	976
Increase (decrease) in accrued compensated absences	5,483	451
Increase (decrease) in wages payable	(591)	-
Total Adjustments	(90,567)	49,243
Net Cash (Used) by Operating Activities	(1,215,327)	(966,545)

The accompanying notes are an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

**South Park Ambulance District
Notes to the Financial Statements
December 31, 2019**

I. Summary of Significant Accounting Policies

The South Park Ambulance District (the "District") was formed under Colorado statutes as a special district. The District's service area is located within the boundaries of Jefferson-Como Fire Protection District, Hartsel Fire Protection District and Northwest Fire Protection District primarily in southern Park County, Colorado, with the purpose to provide ambulance, medical transportation and emergency medical services within its boundaries. Five elected board members govern the District.

The District's financial statements are prepared in accordance with generally accepted accounting principles ("GAAP"). The Governmental Accounting Standards Board ("GASB") is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established by GAAP used by the District are discussed below.

A. Reporting Entity

The reporting entity consists of (a) the primary government; i.e., the District, and (b) organizations for which the District is financially accountable. The District is considered financially accountable for legally separate organizations if it is able to appoint a voting majority of an organization's governing body and is either able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the District. Consideration is also given to other organizations, which are fiscally dependent; i.e., unable to adopt a budget, levy taxes, or issue debt without approval by the District. Organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete are also included in the reporting entity.

Based on the criteria above, the District is not financially accountable for any other entity nor is the District a component unit of any other government.

B. Accounting Policies

The District uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions and activities. A fund is a separate accounting entity with a self-balancing set of accounts.

The District uses a proprietary fund-type, an enterprise fund, to account for its activities of providing ambulance, medical transportation and emergency medical services to taxpayers within the District's boundaries. Enterprise funds are used to account for operations (a) which are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

South Park Ambulance District
Notes to the Financial Statements
December 31, 2019
(Continued)

I. Summary of Significant Accounting Policies (continued)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Measurement focus refers to whether financial statements measure changes in current resources only (current financial focus) or changes in both current and long-term resources (long-term economic focus). Basis of accounting refers to the point at which revenues, expenditures, or expenses are recognized in the accounts and reported in the financial statements. Financial statement presentation refers to classification of revenues by source and expenses by function.

1. Measurement Focus and Basis of Accounting

Proprietary funds use the long-term economic focus and are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of the related cash flows.

2. Financial Statement Presentation

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District's enterprise fund are charges to customers for services. Operating expenses for the enterprise fund include the services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

D. Financial Statement Accounts

1. Cash and Investments

Cash and cash equivalents include amounts in demand deposits as well as short-term investments with a maturity date within 3 months of the date acquired by the District.

The District follows Colorado statutes specifying specific investment instruments meeting defined rating criteria in which local governments may invest, which include:

- U.S. Treasury Obligations (maximum maturity of 60 months)
- Federal Instrumentality Securities (maximum maturity of 60 months)
- FDIC-insured Certificates of Deposit (maximum maturity of 18 months)
- Corporate Bonds (maximum maturity of 36 months)
- Prime Commercial Paper (maximum maturity of 9 months)
- Eligible Bankers Acceptances
- Repurchase Agreements
- General Obligations and Revenue Obligations
- Local Government Investment Pools
- Money Market Mutual Funds

**South Park Ambulance District
Notes to the Financial Statements
December 31, 2019
(Continued)**

I. Summary of Significant Accounting Policies (continued)

D. Financial Statement Accounts (continued)

2. Receivables

Receivables are reported net of an allowance for uncollectible accounts. The District's policy is to establish an allowance for uncollectible accounts based on historical experience and individual analysis of accounts.

3. Property Taxes

Property taxes are assessed in one year as a lien on the property, but not collected by governmental units until the subsequent year. In accordance with GAAP, the assessed but uncollected property taxes have been recorded as a receivable and as deferred revenue.

4. Prepaid Expenses

Prepaid expenses are amounts paid in the current year for expenses related to subsequent years.

5. Capital Assets

Capital assets, which include land, a building, vehicles, and equipment, are reported in the District's financial statements. The District defines capital assets as assets with an initial cost of \$5,000 or more and an estimated useful life in excess of two years. Such assets are recorded at historical cost. Donated capital assets are recorded at estimated fair value at the date of donation.

Capital outlay for projects is capitalized as projects are constructed. Interest incurred during the construction phase is capitalized as part of the value of the assets constructed, if applicable.

The building, vehicles, and equipment are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Building	40
Vehicles and equipment	5-10

6. Compensated Absences

Earned but unused vacation benefits are accrued when incurred in the financial statements.

7. Deferred Inflows of Resources

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has one type of item that qualifies for reporting in this category. The item, unavailable property tax revenue, is deferred and recognized as an inflow of resources in the period the amounts become available and earned.

**South Park Ambulance District
Notes to the Financial Statements
December 31, 2019
(Continued)**

I. Summary of Significant Accounting Policies (continued)

D. Financial Statement Accounts (continued)

8. Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

II. Stewardship, Compliance, and Accountability

A. Budgetary Information

In the fall of each year, the District's Board of Directors formally adopts a budget with appropriations by fund for the ensuing year pursuant to the Colorado Local Budget Law. The proprietary fund was adopted on a non-GAAP budgetary basis and has been reconciled to a GAAP basis in the financial statements.

Annual appropriations are adopted for all funds. Expenditures may not legally exceed appropriations at the fund level and all appropriations lapse at year-end.

As required by Colorado statutes, the District followed the required timetable noted below in preparing, approving, and enacting its budget for 2019.

1. For the 2019 budget year, prior to August 25, 2018, the County Assessor sent to the District an assessed valuation of all taxable property within the District's boundaries. The County Assessor may change the assessed valuation on or before December 10th only once by a single notification to the District.
2. The Manager of the District submitted, on or before October 15, 2018, a recommended budget that detailed the necessary property taxes needed along with other available revenues to meet the District's operating requirements.
3. Prior to December 15, 2018, after a required publication of "Notice of Proposed Budget" and a public hearing, the District certified to the County Commissioners a levy rate that derived the necessary property taxes as computed in the proposed budget, and the District adopted the proposed budget and an appropriating resolution that legally appropriated expenditures for the upcoming year.
4. After adoption of the budget resolution, the District may make the following changes: a) approve supplemental appropriations to the extent of revenues in excess of estimated revenues in the budget; however, no supplemental appropriations were made during 2019; b) approve emergency appropriations; and c) reduce appropriations for which originally estimated revenues are insufficient.

Taxes levied in one year are collected in the succeeding year. Thus, taxes certified in 2018 were collected in 2019 and taxes certified in 2019 will be collected in 2020. Taxes are due on January 1st in the year of collection; however, they may be paid in either one installment (no later than April 30th) or two equal installments (not later than February 28th and June 15th) without interest or penalty. Taxes that are not paid within the

**South Park Ambulance District
Notes to the Financial Statements
December 31, 2019
(Continued)**

II. Stewardship, Compliance, and Accountability (continued)

A. Budgetary Information (continued)

prescribed time bear interest at the rate of one percent (1%) per month until paid. Unpaid amounts and the accrued interest thereon become delinquent on June 16th.

B. TABOR Amendment

In November 1992, Colorado voters amended Article X of the Colorado Constitution by adding Section 20; commonly known as the Taxpayer's Bill of Rights ("TABOR"). TABOR contains revenue, spending, tax and debt limitations that apply to the State of Colorado and local governments. TABOR requires, with certain exceptions, advance voter approval for any new tax, tax rate increase, mill levy above that for the prior year, extension of any expiring tax, or tax policy change directly causing a net tax revenue gain to any local government.

Except for refinancing bonded debt at a lower interest rate or adding new employees to existing pension plans, TABOR requires advance voter approval for the creation of any multiple-fiscal year debt or other financial obligation unless adequate present cash reserves are pledged irrevocably and held for payments in all future fiscal years.

The District's voters approved the following Tabor ballot question on May 7, 1996:

Without imposing any new taxes or increases in tax rates, shall the South Park Ambulance District be authorized to retain all revenues from all sources in 1996 and subsequent years, and spend the same as a voter-approved revenue change and an exception to limits which would otherwise apply for each of said years?

The District's voters approved the following ballot question on November 2, 1999:

Shall the South Park Ambulance District be authorized to collect, retain and spend all revenues and other fund received from any source, including the District's existing property tax rate of 3.749 mills, which rate shall not be increased without voter approval, commencing January 1, 1999, and continuing thereafter until repealed, as a voter-approved revenue change, offset and exception to the limits which would otherwise apply under TABOR or any other law as a permanent waiver of the 5.5% limitation under section 29-1-301, C.R.S.?

The District's voters approved the following ballot question on May 8, 2018:

Shall South Park Ambulance District taxes be increased \$1,322,202 annually, or by such amount as may be raised by the imposition of an additional mill levy rate of up to 5.751 mills, the revenue therefrom to pay for the District's general operations, including ambulance, emergency medical and rescue services, and for capital expenses, resulting in a total District property tax rate not to exceed 9.5 mills, with the District's total mill levy rate subject to adjustment to offset refunds, abatements and changes to the percentage of actual valuation used to determine assessed valuation; and shall South Park Ambulance District be authorized to collect, retain and spend the proceeds of such total mill levy rate as a voter-approved revenue change, offset and exception to the limits which would otherwise apply under TABOR (Article X, Section 20 of the Colorado Constitution) or any other law and as a permanent waiver of the 5.5% limitation under Section 29-1-301, C.R.S.?

South Park Ambulance District
Notes to the Financial Statements
December 31, 2019
(Continued)

II. Stewardship, Compliance, and Accountability (continued)

B. TABOR Amendment

The District's management believes that it is in compliance with the financial provisions of TABOR. However, TABOR is complex and subject to interpretation. Many of its provisions, including the interpretation of how to calculate fiscal year spending limits, will require judicial interpretation.

III. Detailed Notes on All Funds

A. Deposits and Investments

The District's deposits are entirely covered by federal depository insurance ("FDIC") or by collateral held under Colorado's Public Deposit Protection Act ("PDPA"). The FDIC insures the first \$250,000 of the Town's interest-bearing deposits at each financial institution. Non-interest-bearing deposits are fully insured by the FDIC. Interest-bearing deposit balances over \$250,000 are collateralized as required by PDPA.

There were no investments requiring disclosure of the fair value hierarchy as of December 31, 2019.

Interest Rate Risk. As a means of limiting its exposure to interest rate risk, the District diversifies its investments by security type and institution, and limits holdings in any one type of investment with any one issuer. The District coordinates its investment maturities to closely match cash flow needs and restricts the maximum investment term to less than five years from the purchase date. As a result of the limited length of maturities the District has limited its interest rate risk.

Credit Risk. State law and District policy limit investments to those authorized by State statutes including U.S. Agencies and 2a7-like pools. The District's general investment policy is to apply the prudent-person rule: Investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income preserve capital, and, in general, avoid speculative investments.

Concentration of Credit Risk. State law and District policy limit investments to those authorized by State statutes including U.S. Agencies and 2a7-like pools. The District's general investment policy is to apply the prudent-person rule: Investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

**South Park Ambulance District
Notes to the Financial Statements
December 31, 2019
(Continued)**

III. Detailed Notes on All Funds (continued)

B. Summary and Reconciliation to Financial Statement Captions

At December 31, 2019, the District had no unrealized gains or losses. The District had the following cash and investments with the following maturities:

<u>Type:</u>	<u>Rating</u>	<u>Carrying Amount</u>	<u>Maturities</u>	
			<u>Less Than One Year</u>	<u>Less Than Five Years</u>
<i>Deposits:</i>				
Checking	Unrated	\$ 41,834	41,834	-
Petty cash	Unrated	200	200	-
<i>Investments:</i>				
Investment pool	AAAm	5,227,699	5,227,699	-
		<u>\$ 5,269,733</u>	<u>5,269,733</u>	<u>-</u>
<u>Financial Statement Captions:</u>				
Cash and cash equivalents		\$ 5,269,733		
		<u>\$ 5,269,733</u>		

The investment pool represents an investment in the Colorado Government Liquid Asset Trust (the "Trust") which is a 2a7-like pool. The Trust is an investment vehicle established for local government entities in Colorado to pool surplus funds. The State Securities Commissioner administers and enforces all State statutes governing the Trust. The Trust operates similarly to a money market fund, measured at net asset value, and each share is equal in value to \$1.00. Investments consist of U.S. Treasury bills, notes strips and repurchase agreements collateralized by U.S. Treasury securities. A designated custodial bank provides safekeeping and depository services in connection with the direct investment and withdrawal functions. Substantially all securities owned are held by the Federal Reserve Bank in the account maintained for the custodial bank.

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South Park Ambulance District
Notes to the Financial Statements
December 31, 2019
(Continued)

III. Detailed Notes on All Funds (continued)

C. Capital Assets

Capital asset activity for the year ended December 31, 2019, was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Ending Balance</u>
Capital assets, not being depreciated:				
Land	\$ 8,186	2,570	-	10,756
Construction in progress	-	35,357	-	35,357
Total capital assets, not being depreciated	<u>8,186</u>	<u>37,927</u>	<u>-</u>	<u>46,113</u>
Capital assets, being depreciated:				
Building	1,555,740	-	-	1,555,740
Vehicles	704,606	45,816	(65,296)	685,126
Medical equipment	82,946	164,109	(66,464)	180,591
Total capital assets being depreciated	<u>2,343,292</u>	<u>209,925</u>	<u>(131,760)</u>	<u>2,421,457</u>
Less accumulated depreciation for:				
Building	(617,753)	(38,893)	-	(656,646)
Vehicles	(414,733)	(57,094)	45,781	(426,046)
Medical equipment	(82,946)	(11,722)	66,464	(28,204)
Total accumulated depreciation	<u>(1,115,432)</u>	<u>(107,709)</u>	<u>112,245</u>	<u>(1,110,896)</u>
Total capital assets, being depreciated, net	<u>1,227,860</u>	<u>102,216</u>	<u>(19,515)</u>	<u>1,310,561</u>
Total capital assets, net	<u>\$ 1,236,046</u>	<u>140,143</u>	<u>(19,515)</u>	<u>1,356,674</u>

D. Long-Term Liabilities

1. Capital Leases

(a) 2019 Lease Purchase

On December 17, 2019, the District entered into a lease purchase agreement with Zions Bancorporation in the amount of \$4,000,000 to provide for the financing of two new ambulances, purchase of land, and construction of two new facilities near Fairplay, Colorado. Payments are due on June 1st and December 1st of each year during the lease term, including interest at 2.210% through December 1, 2034.

(b) Ambulance

On February 29, 2016, the District entered into a lease purchase agreement with Wells Fargo Brokerage Services, LLC in the amount of \$197,891 to provide for the financing of a new ambulance. Payments in the amount of \$52,180 are due in annual installments, including interest at 3.12% through June 15, 2019.

**South Park Ambulance District
Notes to the Financial Statements
December 31, 2019
(Continued)**

III. Detailed Notes on All Funds (continued)

D. Long-Term Liabilities (continued)

2. Schedule of Changes in Long-term Liabilities

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Capital Leases:					
Ambulance	50,601	-	(50,601)	-	-
2019 Lease purchase	-	4,000,000	-	4,000,000	231,400
Total Capital Leases	<u>50,601</u>	<u>4,000,000</u>	<u>(50,601)</u>	<u>4,000,000</u>	<u>231,400</u>
Compensated absences	<u>28,584</u>	-	<u>(5,483)</u>	<u>34,067</u>	-
Total	<u>\$ 79,185</u>	<u>4,000,000</u>	<u>(56,084)</u>	<u>4,034,067</u>	<u>231,400</u>

3. Schedule of Debt Service Requirements

Debt service requirements at December 31, 2019, were as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>
2020	\$ 231,400	84,471	315,871
2021	232,600	83,286	315,886
2022	237,800	78,146	315,946
2023	243,000	72,890	315,890
2024	248,400	67,520	315,920
2025 - 2029	1,326,800	252,789	1,579,589
2030 - 2034	1,480,000	99,554	1,579,554
	<u>\$ 4,000,000</u>	<u>738,656</u>	<u>4,738,656</u>

4. Net Book Value of Assets Acquired via Lease Purchase Agreements

The net book value of the asset acquired through the capital leases as follows:

	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value</u>
Ambulance	166,171	(83,085)	83,086

Amortization of leased buildings, equipment, and vehicles under capital assets is included with depreciation expense.

IV. Other Information

A. Risk Management

The District is exposed to various risks of loss related to workers compensation; general liability, unemployment, torts; theft of, damage to, and destruction of assets; and errors and omissions. The District has acquired commercial coverage for these risks and claims, if any, are not expected to exceed the commercial insurance coverage.

South Park Ambulance District
Notes to the Financial Statements
December 31, 2019
(Continued)

IV. Other Information (continued)

B. SEP Pension Plan

The District provides pension benefits for all of its employees through a defined contribution SEP plan. The plan is administered by Morgan Stanley Dean Witter. In the SEP plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Employees who are at least 21 years of age are allowed to participate at the time of employment. The plan requires the District to contribute an amount equal to a percentage of each employee's compensation each year. The percentage must be the same for each employee. For 2019, the District contributed 5%. The District's contribution for each employee is paid directly into each employee's separate account and is 100% vested upon contribution. The District has no control over the funds and can make no investment decisions. Plan provisions and contribution requirements are established and may be amended by the District's Board of Directors.

The employees are allowed to make voluntary contributions of 2 – 15% of their compensation to their accounts. The total contributed by the employee and the District combined cannot exceed the lesser of 25% of the employee's compensation or \$16,500.

The District made the required 5% contribution which amounted to \$42,279 for 2019. Employees made contributions of \$78,560 for 2019.

C. Medical Billings Services Agreement

On May 14, 2003, the District entered into an agreement with EMS/Medical Billing Solutions, Inc. to provide medical billing services to the District. The contract had an initial term of one year with automatic one year renewals until either party provides 30 days written notice of termination. Under the terms of the contract, EMS/Medical Billing Solutions, Inc. received 7% of the total amount of medical bills collected. For the year ended 2019, the District incurred \$15,555 of expenses under this agreement.

D. Subsequent Events

1. Ambulance purchases

On April 8, 2020, the District purchased two new ambulances for a total cost of \$406,026. The ambulances were purchased using proceeds from the 2019 capital lease purchase agreement as discussed in Note D.1(a).

2. Land purchase and sub-station design

On December 3, 2019, the Board authorized the purchase of real property for the purpose of constructing a future sub-station facility in Harstel, Colorado. On January 6, 2020, the District signed a proposal from Davis Partnership Architects for design services related to the Hartsel sub-station facility construction; the proposal estimated design fees for the sub-station facility to total \$140,000. In March 2020, the land was purchased for approximately \$16,000, including closing costs.

3. COVID-19

The spread of COVID-19 may have operational, economic and financial impacts on the District. The significance and duration of the potential impacts cannot be reasonably estimated at this time.

SUPPLEMENTARY INFORMATION

South Park Ambulance District
Schedule of Revenues and Expenditures
Budget (Non-GAAP Basis) and Actual With Reconciliation to GAAP Basis
For the Year Ended December 31, 2019
(With Comparative Actual Amounts for 2018)

	2019			2018
	Original and Final Budget	Actual	Variance Positive (Negative)	Actual
Revenues:				
Ambulance service charges	700,000	738,158	38,158	651,972
Medicaid supplemental revenue	100,000	84,476	(15,524)	-
Property taxes	2,265,562	2,233,158	(32,404)	855,933
Specific ownership taxes	120,000	346,275	226,275	129,629
Investment income	12,000	34,974	22,974	7,657
Grant revenue	42,000	85,720	43,720	86,968
Proceeds from sale of asset	-	-	-	9,000
Miscellaneous	-	11	11	132
Loan proceeds	-	4,000,000	4,000,000	-
Total Revenues	3,239,562	7,522,772	4,283,210	1,741,291
Expenditures:				
Ambulance Service:				
Accounting and audit	9,000	7,600	1,400	7,375
Advertising	200	251	(51)	172
Ambulance billing fee	22,000	15,555	6,445	16,506
Bad debts	350,000	370,424	(20,424)	376,166
Building	20,000	19,520	480	5,775
Communications	3,500	6,285	(2,785)	3,360
Dues and subscriptions	600	326	274	370
EMS supplies	30,000	48,309	(18,309)	23,331
Insurance	31,868	28,345	3,523	28,450
Legal	10,000	20,318	(10,318)	910
Office supplies	12,500	5,274	7,226	2,100
Other	6,250	580	5,670	61,647
Payroll and pension service fees	4,500	3,839	661	3,181
Pension contribution	44,000	42,279	1,721	34,462
Professional fees	16,700	15,554	1,146	14,176
Seminars and training	2,000	920	1,080	493
Travel and meals	4,500	3,333	1,167	1,821
Treasures' fees	68,000	66,810	1,190	25,603
Uniforms	5,000	10,996	(5,996)	1,735
Utilities	30,000	25,747	4,253	26,195
Vehicle repairs and maintenance	38,000	31,024	6,976	21,007
Wages, payroll taxes, and benefits	1,209,500	1,096,798	112,702	904,471
Workers compensation	42,000	19,609	22,391	17,848
Capital Outlay:				
Capital Outlay	260,000	247,854	12,146	169,849
Debt Service:				
Principal, interest, and agent fees	302,179	54,706	247,473	51,353
Debt issuance costs	-	72,150	(72,150)	-
Total Expenditures	2,522,297	2,214,406	307,891	1,798,356
Excess (Deficiency) of Revenues Over Expenditures	717,265	5,308,366	4,591,101	(57,065)
Reconciliation to GAAP Basis:				
Capital outlay		247,854		169,849
Lease principal payments		50,601		49,070
Loan proceeds		(4,000,000)		-
Depreciation expense		(107,709)		(90,738)
Net Income - GAAP Basis		1,499,112		71,116

The accompanying notes are an integral part of these financial statements.